



first baptist church
rocky mount, nc

Announcement Request Form

Ministry: _____

Ministry Contact: _____

Event Name: _____

Event Date: _____

Desired Dates for Announcement to Run: _____

What is your Target Audience?

☐ Whole Church

☐ Your Ministry

Please give the necessary details for the event:

****Please submit your request at least a week in advance to your desired date for the announcement to begin to allow for proper preparations to be made.**

****FBC Pastors/Staff reserve the right to approve, deny, or bump announcements.**

Submitted By: _____

Date: _____